

Westchester Place Homeowner Association  
c/o Associa Chicagoland  
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Schaumburg, IL 60173  
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## LANDSCAPE Modification Request Form

All foundation plantings that are installed in the front or at the rear of a unit, all flower beds and any other cultivated areas are the responsibility of the homeowners to maintain. While the HOA will have “spade or bed edging” done in the Spring, NO wood, plastic, vinyl or rubber edging is allowed. Bricks or edging pavers cannot be more than 2 pavers high and cannot include lighting. The base/ground level should be flush with the ground and any additional must be “indented/set-back at least 2 inches adjacent to the driveway, sidewalk or lawn to facilitate snow and landscaping maintenance.

No plantings may be installed that come in contact with wood trim, siding or balcony supports. With bay windows, especially Denton units, no plantings may be installed that restricts the flow of air around and under the bay window, and cause rotting of the trim and siding. No walls, fireplaces, fences or any other structure shall be installed. Depressed or settled areas of a lawn may be filled, but the grade on any lot may not be altered in anyway.

Any mulches used are to be wood or wood chip. Stone and rock mulch is no longer allowed on new installations due to window damage and liability.

As with any digging, homeowners or their contractor must call JULIE, especially in the rear of all units.

**Note: At the front of all units there is an electric line running to the driveway light pole. JULIE will not mark this light since it is not a service line TO the building.** It is a supply line from each unit. It has been found to not be buried very deep and can be prone to being hit. It is generally easy to determine the “route” of the line to the driveway light as it exits the front of the unit. The homeowner, or landscape contractor, is responsible for repair if this line is hit. If any future repairs are required to this line, the homeowner is responsible for the restoration of any landscaping and/or edging that may be affected by the line repair.

There is a utility and landscape easement at the rear of all townhomes that cannot be planted. It is identified on your Plat of Survey. A drawing is required of any installation. If the work is professionally done, a Certificate of Insurance (with the Association named as additionally insured) should be provided.

I request approval to install trees, shrubbery and/or other plantings on my lot at \_\_\_\_\_,  
I agree to comply with the above-stated provisions and have included the following:

- \_\_\_\_\_ A description of the work being considered.
- \_\_\_\_\_ A drawing/sketch that reflects the descriptions and specifications listed above.
- \_\_\_\_\_ A copy of the agreement with contractor (if used) which includes the above provisions.
- \_\_\_\_\_ A Certificate of Insurance from the contractor (with the Association named as additionally insured)

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Date Received by Associa: \_\_\_\_\_

***Return this completed form and attachments to Associa at the address printed at the top of this page***

ACC Approval: \_\_\_\_\_ Date Received by ACC: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date Approved: \_\_\_\_\_